

Export License Exception TMP (Temporary Exports) Certification

University of Pittsburgh

Office of Export Controls Services – EChelp@pitt.edu

The Bureau of Industry and Security (BIS) of the U.S. Department of Commerce has established some exemptions to the licensing requirements stated in the Export Administration Regulations (EAR), by authorizing exports and reexports under certain license exceptions.

The license exception TMP (Temporary Exports – EAR740.9) allows various temporary exports and reexports of items, technology or software as long as the items exported will return to the U.S no later than one year from the date of original export or reexport.

The exception does not apply to:

- EAR satellite or space-related equipment, components, software
- Encryption items controlled under ECCN 5E002
- Items subject to the International Traffic in Arms Regulations (ITAR)

Complete the form below if you have determined that you are eligible to use the license exception TMP “tool of trade”. This exemption applies **ONLY** to University-owned items being temporarily (<12 months) exported/reexported.

Traveler's name	
Traveler's email	
Traveler's phone number	
Department	

Countries of Destination	
Travel dates	
Travel purposes	

	Name of the item (brand, model, etc.)	Identifying information (barcode, serial #, etc.)	Detailed description
1			
2			
3			
4			
5			

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I hereby certify that:

1. I will ship or hand-carry the items as a “tool of trade” **to conduct University of Pittsburgh business only**. “Tool of trade” means “**usual and reasonable kinds and quantities of tools of trade** (commodities, software, and technology) for use in a lawful enterprise or undertaking of the exporter”.
2. I will return the items to the U.S. **no later than 12 months from the date of export/reexport**, unless they are certified by me to have been consumed or destroyed abroad during this 12 month period.
3. I will keep the items under my “**effective control**” while abroad. “Effective control” means retaining the items in my physical possession or maintaining the items in a secure environment such as a hotel safe or a locked or guarded facility.
4. I will take security precautions to protect against unauthorized release of the technology while the technology is being shipped or transmitted and used abroad such as: use of password systems on electronic devices that store technology; use of personal firewalls on electronic devices that store the technology; use of secure connections.
5. I understand that software is generally considered separate from the hardware on which it is used and can require a separate export authorization.
6. I will not take any technology associated with high-level encryption products.
7. I will remove any export-controlled information, technical data, and software from the items listed above prior to leaving the U.S.
8. The items will not be used in relation with any nuclear research, military use, or for development of weapons of mass destruction,
9. **I will not ship or hand-carry the items to Cuba, Iran, North Korea, Syria, Sudan, or other OFAC listed countries**. If I am planning to travel to any of these countries, I will contact the University of Pittsburgh, Office of Export Controls Services for guidance prior to my trip.
10. I have read the General Notice on International Travels and understood export controls issues inherent to my travel.

Signature

Export Controls Official - Signature

Printed name and title

Printed name and title

Date

Date

Note: This certification is valid for 12 months. Note that you must complete a new TMP form for each international trip and whenever changes occur.

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Please email this form to the Office of Export Controls Services (EChelp@pitt.edu)